



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority under Government of West Bengal)

3, Major Arterial Road • New Town • Kolkata – 700156

Ph. No. (033) 2324-2138 Email Id: eeme@nkda.in

Memo No. 6247/NKDA/EE-II/20/12-13

Dated : 02.12.2014

Notice Inviting Expression of Interest (EOI) for selection of Agency for Structural and other ancillary designs etc. alongwith complete construction work for UPASANA GRIHA at Immersion Ghat of New Town, Kolkata

New Town Kolkata Development Authority (NKDA) intends to construct an Upasana Griha for this township and for the purpose cited above, invites Expression of interest (EOI) from reputed firms for Structural and other designs and constructions.

1.0 . Scope of Activities

The successful firm will have to submit structural design and all working drawings of the said Upasana Griha.

The Upasana Griha should mostly be made of coloured and decorative glass, Marble, Tiles, Stone concrete, Wood etc. as per enclosed drawing with a wooden platform and a wooden floor for sitting capacity of about 50 Nos. persons at a time.

The work will be based on approved architectural design prepared by NKDA. All other architectural drawings if required should be duly sanctioned from the sanctioning authority by the successful Bidder and also undertake the following works :-

- (a) Structural Design and drawing using updated software for Computer aided Design based on current IS specifications including vetting of the structural design by any Govt. educational institution. The structural design/drawing should be compatible with all installations of the works pertaining to electromechanical and services components of the building including provision of Air-conditioning.
- (b) The construction of the said Upasana Griha will have to be executed by the successful Bidder on TURN KEY BASIS following the current PWD specifications and direction of EIC, as mentioned in the Annexure-I.

2.0 General Terms & Conditions

1. The intending participants will have to submit valid documents in the form of self-attested photo copies of Permanent Account Number (PAN) of Income Tax Department/ VAT/ Professional Tax etc.
2. NKDA reserves the right to disallow participation of any or all the applicants in the EOI, without assigning any reason what so ever and no challenge against such refusal will be entertained. The applicants will also not be entitled for any compensation for rejection of the EOIs.

3. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last date and time as indicated hereinafter , will automatically be deferred to the next working day without further notice.
4. Participation in this EOI deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting EOI.
5. Any notice or instruction to be given to the participants under the terms of this EOI shall be deemed to have been served even if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered post to his address as furnished.
6. The last date of submission of EOI along with documents, as enclosed and Annexure I ,II,III is upto **2.00 P.M on 17.12.2014.**
7. The undersigned reserves the right to annul the whole process of EOI without assigning any reason whatsoever.
8. Any change in Architectural and other design of the building as may be suggested by an Expert Panel/ EIC must be done by the selected bidder free of cost. Also, any other unavoidable change is to be done by the selected bidder free of cost.
9. 2% of the total amount of accepted price of the total job have to be deposited by the successful participant as earnest money in the form of Bank Draft/Bankers Cheque or pay order of any Nationalised Bank drawn in favour of New Town Kolkata Development Authority, payable at Kolkata during execution of formal agreement. Further 8% of the total amount accepted, will be deducted from all bills as security deposit. The entire amount of 10% Security Deposit (2% Earnest Money + 8% Security Deposit) shall be retained by NKDA upto 6 (six) months from the actual date of completion of the work i.e Upasana Griha.
10. The participating Bidders / Firms are bound by the terms and conditions of W.B.F No. 2912 along with the specification, notice of EOI with all enclosures, Special Terms & Conditions if any, and schedule of works etc. which forms part and parcel of this contract. Conditional offer will not be entertained and shall be deemed as 'informal'. The successful Bidder / firm will have to enter into an agreement in WBF 2912 and other tender documents with NKDA. The cost of tender documents have to be paid by the Agency as per rule.

3.0 Submission details regarding EOI.

- (a) All annexure and self attested copies of all documents as cited in (1) of General Terms and Conditions with the EOI documents can be downloaded from the official website of NKDA i.e. www.nkdamar.org. and to be signed.
- (b) Participant's Profile in brief and relevant experience details for last 3 Years and list of manpower deployed for the project (Annexure II & III).
- (c) Other than enclosed main architectural design, which requires to incorporate, concept and layout plan, elevations, perspective view etc. of the building. The same should be submitted in hard and soft copies.
- (d) Financial offer for preparation of Drawings and total constructional cost to be submitted in the enclosed schedule Annexure-I.

(a),(b) & (c) should be submitted in one sealed envelope super scribed as “Technical bid for construction of UPASANA GRIHA of New Town”. (d) should be submitted in one sealed envelope super scribed as “Financial bid for UPASANA GRIHA at New Town”.

Both the envelopes containing the bids should be sealed in a large envelope clearly labeled “Expression of Interest for Construction of UPASANA GRIHA at New Town” to the address given below and must be submitted not later than 14.00 Hrs on 17.12.2014. The technical bid will opened first, if it satisfies the authority may open the financial Bid.

Executive Engineer - II
New Town Kolkata Development Authority (NKDA)
01, M.A.R, New Town, Kolkata– 700 156
Phone: 033-2324-2137

The envelopes containing the EOI proposals will be opened on the same day i.e. on 17.12.2014 at 15.00 Hrs. where the participants may be present.

4.0. Special Terms and Conditions

1. All participants are requested to visit the sites and satisfy themselves about local conditions and also other matters that may be required in connection to the work. Such matters should be duly taken care of during the work.
2. Any customization in designs (keeping the concept intact) of the building as may be suggested by the Executive Engineer-II must be done by the selected bidder free of cost.
3. The period of work is as stated in the work schedule.
4. For any other information the participants are requested to visit the office of the undersigned on any working day from **1.00 pm to 4.00 pm**.
5. The mode of payment should be as per the schedule of work.
6. All the drawings etc. shall have to be submitted in both hard (5 copies) and soft copy.
7. Copy of all structural design analysis should also be submitted in hard (relavant portion) & soft form.
8. Rate to be quoted against each item of works provided in the detailed scope of work as per enclosed work schedule in Annexure -I.
9. The detailed drawing means i.e. Architectural, all drawings required for execution of works in all respect with all specifications i.e. the size, thickness etc. for all materials of construction like Marble Teak/ Sal Wood/ Glass (Coloured or plain) and other components etc. etc. as required for construction may be consulted with the Chief Architect, NKDA on any working day between 1 PM to 4 PM if necessary.
10. During the stages of construction, the Agency / Consultant or his representative should be present for supervision and if there are any disputes regarding detailed drawing or in case Engineers of the NKDA feels that there is any inadequacy in detailing or in the case of practical difficulties arising as per drawing submitted by the Bidder the same shall have to be rectified/modified/alterd. The cost of the same should be included in the offered rate of consultant. No extra payment will be made in this regard.

11. NKDA reserves the right to increase or decrease the quantum of work as stipulated in scope of work and also to change the scope of work for which no change of rate will be allowed where the constructional changes are unavoidable the cost will be paid as per PWD Schedule of rates for the year of EOI on prior approval of the EIC.
12. The contractor shall furnish the postal address of his office. Any notice or instruction to be given to the contractor under the terms of contract shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his official address as furnished.
13. In case of controversy over any clauses/terms/conditions of the tender here of, the later will have the overriding effect over the former.
14. Arbitration clause of **W.B.F No. 2912** is deleted.
15. Any corrigendum to this tender will be circulated through Official Website of New Town Kolkata Development Authority (www.nkdamar.org). Participants are requested to follow the website
16. The provision of the power of Attorney, must be subject to the approval of the department. Otherwise the department shall not be bound to take cognizance of such power of Attorney.

Executive Engineer - II
New Town Kolkata Development Authority

Memo No. 6247/(1-12) /NKDA/EE-II/20/12-13

Dated : 02.12.2014

Copy forwarded for information to :-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. THE Chief Engineer, New Town Kolkata Development Authority.
3. Chief Architect, New Town Kolkata Development Authority.
4. The Administrative Officer, New Town Kolkata Development Authority.
5. The Finance Officer, New Town Kolkata Development Authority.
6. The Assistant Engineer-IV, New Town Kolkata Development Authority.
7. The Estimator/Sr. Accountant/ Accountant- I, New Town Kolkata Development Authority.
8. P.A to the Chairman, New Town Kolkata Development Authority.
9. Office Notice Board.
10. Official web site of New Town Kolkata Development Authority (www.nkdamar.org).

Executive Engineer - II
New Town Kolkata Development Authority

ANNEXURE-B

CONTRACT AGREEMENT FORM (W.B.F 2912)

May be seen from the Office of the undersigned

**Executive Engineer - II
New Town Kolkata Development Authority**

ANNEXURE-I
SCHEDULE OF WORK

Name of Work :- Notice Inviting Expression of Interest (EOI) for selection of Agency for Structural and other ancillary designs etc. alongwith complete construction work for UPASANA GRIHA at Immersion Ghat of New Town, Kolkata

Ser No.	Submission Time	Description of works	Offers/Cost of the Bidder (Rs)
1..	30 Day's from the date of acceptance order/ Bid.	Conducting, preparation & submission of structural design and drawings based on Soil test Report and the approved Departmental architectural drawings, by using updated software for Computer Aided Design, duly vetted from reputed Engineering Institutions like BESU, Jadavpur University or other similar institutions as per approval of NKDA. All current IS specifications should be strictly adhered to along with the consultation of the EIC .	
2.	120 Days from the date submission of Sl. No. 1, documents duly approved by EIC.	Construction of 1 (One) No UPASANA GRIHA whole complete as per drawings of Sl. No. 1 above and direction of EIC, in all respect with the completion of all Civil works up to colour washing , painting, etc. including site cleaning. Prior taking up the work, all materials to be approved by the EIC. The PWD schedule specification will also have to be maintained. (No rate for Sanitary Plumbing and Electrical Work are required for inclusion in this Bid).	

Total Rs.

(Rupees)

PAN No.

VAT No.

Executive Engineer - II

New Town Kolkata Development Authority

Signature with Date

Name and address of the Bidder with Contact No.

ANNEXURE – II

PARTICIPANTS PROFILE

1.	Name of the Project Management Consultant Firm	
2.	Address for correspondence and Phone No.	
3.	E-mail	
4.	Name of the contact person and Phone No.	
5.	Year of establishment (if applicable)	
6.	No. of offices (if applicable) (a) India (b) Abroad	
7.	Presence in how many states of India (if applicable) (presence means full time office)	

Signature of the Authorized Person
with seal of the firm.

ANNEXURE-III

PARTICIPANTS EXPERIENCE DETAILS (IF APPLICABLE)

1. No. of full time staff (if applicable) :
 (a) Key professionals :
 (b) Support Staff :

2. Any award or felicitation received by you/your Firm :

3. Any other relevant details :

4. Details of the projects carried out in the last three years. :

Assignment Name	Country /State	Location	Name and address of the client with Phone No.	No. of Staff deployed for the project	Start Date	Completion Date	Brief description of the project

(Copies of supporting documents to be enclosed)

Signature of the Authorized Person
with seal of the firm.

